



BEND FC TIMBERS

BOYS AND GIRLS PREMIER SOCCER CLUB // BEND, OR

Board of Directors Meeting

Tuesday, January 17, 2017

6:00 p.m.

Western Title Office, Moda Building

ATTENDEES

Board members: Mike Armstrong, Rod Buzzas, Tina Davis, Nils Eriksson, Matt Hillman, and Amy Ochander
BFCT Staff - Executive Director Tara Bilanski, Operations Director, Jen Davin, BIF Campaign Manager, Tammy Ambrose
Guest – Colin Robinson, BFCT coach and CJGraphix owner / operator

CALL TO ORDER

The meeting was called to order at 6:05 p.m. by board president Matt Hillman.

Website Proposal- CJ Graphix

Jen Davin gave a synopsis of what we are currently using.

- Bonzi in 2015-2016 year = \$15,000 in annual and registration fees.
- BFCT also uses GotSoccer for tournaments and team registration = \$4,000.
- Bonzi is a fee based on membership numbers so as the club grows the Bonzi cost will increase.
- We use multiple applications/ software companies for different things.
- Bonzi limits what Jen can do on the website in a creative way.
- It's very expensive.
- Payment plans for player tuition is cumbersome.
- Contacting Bonzi can take 2-3 days and most updating needs to take place on Bonzi's end. Email service is poor; we can't attach files to the email server.
- Limits features such as fan gear and coach communication.
- Bonzi lacks the ability to hold player documents so we have to ask for paperwork every year.
- Gotsoccer – another site we have to pay for. It is a pay per team contract (\$12.50 per team). Limited ability to update and lack of customer service.

CJGraphix fee would be \$11,000 to set-up. Re-design would be \$1,500. To keep him on it would be roughly \$90-200/ month. Credit Card fees are less expensive. Site would be catered to our club and what we need in a website.

Colin Robinson talked about his background and his involvement with Bend FC Timbers. Ability to build and adapt the website as needed and customize. Thinks a lot about user experience and has been a club parent and is a coach.

Board was able to ask questions.

90% of clubs in Oregon use Bonzi. Matt brought up the point of if we advertise this to other clubs if we could get a discount or royalties from other clubs using CJGraphix.



For more information, go to www.bendfctimbers.com

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- **Mike Armstrong made a motion to approve the CJGraphix proposal as written. Amy Ochander seconded. The motion passed unanimously.**

APPROVE OCTOBER MINUTES

The board reviewed the minutes from the October board meeting.

- **Tina Davis motioned to approve the minutes as presented; Ochander seconded. The motion passed unanimously.**

NOVEMBER FINANCIALS/TREASURER'S REPORT

The board reviewed the Bend FC Timbers Budget vs. Actuals: 2016-2017 FY P&L. Bilanski and Ochander hired a bookkeeper with experience doing work for nonprofits and she is working out well. The discussions with the bookkeeper regarding "rewriting" of the club's QuickBooks program to ensure that it is streamlined and transparent.

- **Mike Armstrong motioned to approve the minutes as presented, with no changes; Ochander seconded. The motion passed unanimously.**

EXECUTIVE DIRECTOR REPORT - December

The board reviewed Tara Bilanski's Executive Director Report.

Tara's report updates the board in the following subject lines:

- Overall
- Competitive Program (U11+)
- Central Oregon Soccer League
- JR Academy
- Bend Premier Cup
- Broken Top 3v3 Shootout
- Sponsorship
- Administrative
- Upcoming Dates

GOVERNANCE COMMITTEE – Board Recruitment

Bylaws state we need to have at least 7 board members and a maximum of 11. We are currently at 6!

- **Rod Buzzas made a motion to elect Teresa Cravens and Kelly Sparks to our vacant Board positions. Tina Davis seconded. The motion passed unanimously.**
- **Rod Buzzas made a motion to accept and elect changes in officer's positions. Armstrong seconded. The motion passed unanimously.**
 1. Amy Ochander is the new Board President
 2. Tina Davis is the new Board Vice President
 3. Matt Hillman is the new Board Treasurer





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FIELD PROJECT

Tara proposed a change in Leadership with a proposal for ED to take on role of BIF leadership and project management.

- **Matt Hillman made a motion to allow Tara to hire a new Jr. Director of Coaching for the proposed amount. Ochander seconded. The motion passed unanimously.**
- **Rod Buzzas moved to proceed with amendment to ED's contract and job description to include the role of BIF Project Manager. Tina Davis seconded. The motion passed unanimously.**
- **Rod Buzzas moved to amend EDs contract with approval of aforementioned motion to grant raise of \$10,000 for time period of one year from the date of contract is executed.**

ADJOURN

- **Tina Davis motioned to adjourn the session at 8:19 p.m. Mike Armstrong seconded. The motion carried unanimously.**

The next meeting of the BFCT Board is Tuesday, February 14, 2017, at 6:00 p.m. at the Bend FC Timbers office.

