



BEND FC TIMBERS

BOYS AND GIRLS PREMIER SOCCER CLUB // BEND, OR

Board of Directors Meeting

Tuesday, February 14, 2017 - 6:00 pm

Bend FC Timbers office - 145 NE Lytle Street Ste 6, Bend, OR 97702

Board Members Present: Mike Armstrong, Rod Buzzas, Amy Ochander, Teresa Cravens, Kelly Sparks, Nils Eriksson, Tina Davis, Matt Hillman, Tara Bilanski

Staff: Tammy Ambrose

Consultant: Chris Ambrose

6:00 pm Welcome new & returning board members - Amy

6:05pm Build It Forward

Summary of last month's activities – Tara and Tammy

- Tara wants to build a more robust and board supported/ represented BIF Committee
- Tara has been learning a lot and having great conversations with Shawn Jansen, Jeff Enquist (PCU), all other clubs want to help us build our fields and they have been very cooperative with sharing information, business plans etc.
- Tara is more encouraged than discouraged about the project after 2 weeks as the BIF project manager
- \$10,000 from MDU
- \$100,000 GRANT from an anonymous foundation
- Met with Skanska, BPRD, and civil engineer (Corey) – site plan to be 50% complete by March 1
- July 1 – construction and material costs are due
- Sept 1 – final construction plans due to BPRD

LLC Discussion – Chris

- Jeff Enquist recommended that the BIF project be separate from the Bend FC Timbers from a legal standpoint.
- Chris overviewed why we have decided to build the fields and get a lease through BPRD at Pine Nursery
- Central Oregon Sportspark (LLC) was formed several years ago for this very purpose. It's a manager managed LLC.
- Anybody can still donate to the project and get the tax deduction
- The BPRD approved the LLC the last time one was developed, so that shouldn't be an issue
- Once the fields were built the operations and maintenance of the fields would still fall under the LLC as well as the liability insurance
- LLC and the club would need to keep separate finances/ books which would add some more accounting time and money.
- There is a question about the timing of the 501c3 donations being tax deductible for the LLC. In some instances donations cannot be tax deductible for 3-6 months

Board Protocol for Field Project Decisions – Amy





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- Amy talked about how to make the BIF decision making process more agile and streamlined. There are times when things need to be decided quickly. Do we need a smaller group that can approve expenditures and make decisions quickly?
- Tara, Tammy and

6:40pm Approve November Minutes – Amy

Rod motioned to approve January minutes as presented, Tina seconded, and Minutes were approved and will be posted on the website

6:45 pm Financials Update

- Tara gave an overview of YTD financial statements.
- We discussed the ideal of having an accountant/ financial type on the board, serving as our Treasurer
- We discussed the concept of “retelling the story” of the club and who we serve

EXECUTIVE DIRECTOR (ED) REPORT - February

The board reviewed Tara Bilanski’s ED Report.

Tara’s report updates the board in the following subject lines:

- Overall – getting practice and game fields right now is taking up a lot of staff time and is getting more and more challenging
- Competitive Program (U11+)
- Central Oregon Soccer League
- JR Academy
- Bend Premier Cup
- Broken Top 3v3 Shootout
- Sponsorship – Tara would love to get a board committee or person focused on Sponsorship
- Administrative
- Upcoming Dates
- Potential Timbers U-23 game to be played in Bend

7:35 pm Board Organization & Structure – Amy
Board Recruitment – Mike
Future board organization/structure needs – Amy

7:40 pm Adjourn
Tina motioned to adjourn, Teresa Second

Next meeting: March 7, 2017

