



# BEND FC TIMBERS

BOYS AND GIRLS PREMIER SOCCER CLUB // BEND, OR

BFCT Board Meeting Minutes June 26, 2018  
1800 BFCT office

**BOD attendance:**

Brent Bradley  
Adam Carroll  
Teresa Cravens  
Tina Davis  
Jed Freifeld  
Kelly Sparks

In attendance: Tara Bilanski

Call to order 1805

**Executive Director Report:**

Reviewed May financials and the 2018-2019 Budget.

- Move the fiscal year one month later for budgetary purposes -Scholarships and discounts were figured into budget -we will stay with cash accounting rather than accrual
- Insurance premium ( ~ \$4,00/year) not yet in Budget

Budget approved with the future BOD insurance premium added.

-Question on whether Muzzo Chiropractic was insurance compliant. Request for contract signed with wording that there is an abdication of responsibility for BFCT and an indemnification clause.

-There is a stream lining of the phone system in the office

-Dan Cheeseman will oversee future Broken Top 3 v 3 tournaments

**1830 Build it Forward Campaign update**

Three important components: BMPD, Knife River and Campaign Funding



For more information, go to [www.bendfctimbers.com](http://www.bendfctimbers.com)  
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- Milestone with BMPD is due July 16th
- January 2019 50% of written commitments are needed
- grants proposals are in the queue: Adidas and Travel OR ( Dick's Sporting Goods refused)

-met with Chris Nolan from Knife River in June and looked at Construction Plan. Knife River committed to a large in-kind donation

- funding; considering the possibility of a loan to finance the project

### **Committee Structure**

-Looking at 5 main committees:

Financial Review and Controls (Christy Schmidt)

Governance (Kelly Sparks and Tara Bilanski)

Legal Compliance

HR - review structure, SOP's etc

Sponsorship

Need to determine the activities of each committee and which BOD member serves on said committee.

Have a staff member as a liaison.

### **Strategy and Vision update:**

Three things being done this year to move BFCT forward:

- understanding Club objectives
- setting BOD goals
- setting Staff goals

Tara presented the staff's objectives and goals. The staff will review once a month to assign appropriate deadlines and metrics

### **1950 Closed Session**

### **2010 Approval of May Minutes**

### **2015 Adjourn**

