



Vendor Information

The Bend FC Timbers, the largest youth soccer organization in Central Oregon, is proud to host their 10th Annual Bend Premier Cup soccer tournament in Bend, **August 6-8 and August 13-15, 2021**. Tournament games will be played at Pine Nursery (headquarters location) and Big Sky parks. Our tournament draws teams from throughout the Pacific Northwest, with an estimated attendance over the two weekends at 4,000+. We are currently seeking food vendors who prepare and deliver an excellent selection and variety of foods.

VENDOR INFORMATION

- Provide a quality product in an area that is staffed by clean, professional, and courteous personnel.
- Vendors possessing an OR issued license to sell food in the state of Oregon must bring their license to the tournament as proof.
- Vendors must supply a current photo of their serving tent/cart/trailer, size of space needed, and menu to be considered.
- Comply with all health and fire permits, where applicable, at own expense.
- Responsible for keeping food area attractive before, during, and after the tournament.
- Ensure that your designated area will be staffed and open during the entire length of the tournament.
- Professional behavior and dress is required.
- Small radios are allowed. Amplification equipment is NOT permitted.
- Vendors are PROHIBITED FROM SMOKING WITHIN THE EVENT SITE.
- Vendor and their employees shall use every measure to protect tournament site from all damages.
- Vendor shall be responsible for damage caused by him or her to buildings and grounds.
- Vendor will remove all trash in immediate food area during set up and breakdown. Trash receptacles cannot be used for discarding food, grease or other waste materials.
- Garbage dumpsters are provided for your use. No trash is allowed to be left in your area after breakdown.
- All appropriate Fire Extinguisher equipment must be on site at your booth the entire time period of tournament.
- Vendor is responsible for security of their product/goods. No overnight security provided.
- No overnight parking of campers or RV's allowed.

POWER

- Vendors must supply their own generators.
- Vendors must provide their own electrical cords and adequately rated and UL approved for outdoor use. Frayed, spliced or damaged electrical cords will not be allowed. Vendors are responsible for either taping or matting electrical cords.

SET-UP AND BREAK-DOWN

- Vendors must be open and ready for business by kick-off of first tournament game each day.
- Vendors must be open during tournament hours and staffed for the entire duration of the tournament.
- Removal of items in your designated area must be completed immediately after the tournament.

ADDITIONAL GUIDELINES

- A current Food Vendor's License is required. You may apply for a Temporary License at Deschutes Co. Community Development, 117 NW Lafayette, Bend, OR 97701, either in person or by mail. For information, call DCCD at 541-388-6575.
- Sale of alcohol is prohibited at the tournament.
- Vendors may not sell items bearing the tournament name or likeness without prior written approval by Bend FC Timbers.
- Bend Fire Department may conduct booth inspections.
- Applications will be reviewed and selected in June 2018 based on the needs of the tournament. Payment is NOT REQUIRED until you have been notified that your business has been selected.

REFUNDS

- NO REFUNDS will be issued for booth cancellations made after July 1, 2021.

INSURANCE REQUIREMENTS

Bend FC Timbers requires vendors to provide general liability insurance in an amount that meets or exceeds the State of Oregon Tort Claims Act Limits which is \$1,365,000. Commercial general liability insurance is usually sold in increments of one million dollars up to two million, then in half-million increments thereafter. Therefore, the Bend FC Timbers requires commercial general liability insurance from all vendors in the amount of two million dollars for each occurrence or one million for each occurrence AND an umbrella/excess liability of one million per occurrence. Either coverage option also requires the Bend FC Timbers to be named as an additional insured for the Bend Premier Cup tournament. Proof of insurance is required by July 1st, 2021.